

**PUTNAM COUNTY PLANNING COMMISSION**

**<http://planning.putnamcounty.org>  
Tuesday, January 24, 2017 7:00 p.m.  
Putnam County Courthouse  
Courtroom Room 202  
ANNUAL MEETING**

- I. Call to Order**
- II. Roll Call**
- III. Action on November 2016 Minutes**
- IV. Election of Officers – Nominating Committee Report**
- V. PCDA Report**
- VI. Citizen Concerns**

<b>PUBLIC HEARING</b>	<b>VOTING PROCESS - SUBDIVISIONS</b>	<b>VOTING PROCESS - OTHER</b>
1) President opens Public Hearing 2) Disclosures of Conflict 3) Staff presents summary 4) Applicant/Developer comments 5) Public comments 6) President closes or recesses public hearing	If Public Hearing is closed, Deliberate, Motion and Vote on: 1) Acceptance and/or Classification of Subdivision 2) Proposed Variance 3) Proposed Resolution	If Public Hearing is closed, Deliberate, Motion and Vote on Request
<b>ATTENTION PUBLIC</b>		
All comments should be directed to the Planning Commission. Please request to be recognized by the President of the Planning Commission prior to public comments. The public hearing is held to receive comments and is not a forum for debate. Please limit comments to five (5) minutes or less.		

- VII. Subdivision Variance - Jerry Jefferies is requesting a variance to subdivide a 12.00 acre lot from 52 acres using the existing 30’ and 20’ rights-of-way instead of the required 40’ right-of-way off of Cranes Nest Road and Jefferies Road to State Route 5, Manilla Creek, Poca, WV (Tax Map 177, Parcel 1).**
- VIII. Rezoning Request - Hayes Brothers Construction has submitted a Zoning Amendment Application for Rezoning for property located on Tax Map 224, Parcel 2 which is located at 108 Old Crooked Creek Road, Scott Depot, to rezone the property from “R-2” Mixed Residential to a “C-1” Suburban Commercial District.**
- IX. Text Amendment - Martin’s Peterbilt of WV is requesting Text Amendments to the Zoning Ordinance for the Zoned Unincorporated Areas of Putnam County, WV. The request proposes to add “Large Truck and Trailer Sales, Rentals, Lease, and Service” to Section 650.04, Special Permit Uses in the “C-2” High Density Commercial District; a definition of “Large Truck Sales” to Article 150 Definitions; the number of required parking spaces to “Large Truck Sales” in Section 1200.04 Off-Street Parking Space Requirement; “Large Truck Sales” to Section 1200.07 Parking Design Standards for Unique Land Uses; “Large Truck Sales” in Section 1700.17 Requirements for Unique Land Uses.**
- X. Annual Report**
- XI. Bylaw Revision**
- XII. Ordinance Revision Committee**
- XIII. Violations Report**

**XIV. Administrative Subdivision Report for November - December 2016**

**November**

Exclusive Home Designs – Woodclyffe Chase, Hurricane – 1 Lot, 2.78 acres

H.E. Lewis – Rocky Step Road, Scott Depot – 2 Lots, 0.17 & 0.14 acres

**December**

Tim Meeks – Teays Valley Road, Hurricane – 1 Lot 0.24 acres

Tim Meeks – Sunnybrook Drive, Hurricane – 2 Lots; 0.1 & 0.1 acres

**XV. Financial Reports**

**XVI. Monthly Reports for November - December 2016**

**XVII. Staff Report**

**XVIII. Old Business**

**XIX. New Business**

**XX. Adjournment**