

PUTNAM COUNTY BOARD OF ZONING APPEALS

Thursday December 14, 2017 7:00 p.m.

Putnam County Courthouse Room 202

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Action on October 2017 Minutes**

PUBLIC HEARING	
1. President opens Public Hearing. 2. Staff presents summary of case. 3. Applicant comments. 4. Public comments.	5. Questions from Board of Zoning Appeals. 6. President closes or recesses public hearing.
<p style="text-align: center;">ATTENTION PUBLIC!</p> <p>All comments should be directed to the Board of Zoning Appeals. Please request to be recognized by the President of the Board prior to public comments. Prior to making comments, stand and state your name and address. The Board will hear testimony from each applicant and their expert witness(es). Each speaker from the public will be allowed to speak once and the comment time will be limited. The public hearing is held to receive comments and <i>is not</i> a forum for debate.</p>	

- V. Doug and Beth Pitzer have submitted a Special Permit request for a change of land use. The change of use is altering an existing storage barn into a single-family residential dwelling. The property is located at 5626 State Route 34 (141 Jarjon Road) in Winfield, WV (Tax Map 184, Parcel 25.28). The property is zoned "C-2" High Density Commercial.**
 - A. Disclosure of Conflict**
 - B. Public Hearing**
 - C. Deliberation (after public hearing is closed)**
 - D. Consideration of Factors**
 - E. Motion by the Board of Zoning Appeals**
 - F. Findings of Fact in Support of Decision**
 - G. Motion Approving the Findings of Fact**
 - H. Approve Order and Authorize President to Execute Order**
- VI. Citizens Concerns**
- VII. Staff Report**
- VIII. Old Business**
- IX. New Business**