

PUTNAM COUNTY PLANNING COMMISSION
Tuesday, July 21, 2020
Putnam County Courthouse Courtroom 202

MINUTES

The Putnam County Planning Commission held its regular meeting on Tuesday, July 21, 2020 at the Putnam County Courthouse, Second Floor Room, 202.

Jacob Pack, president, called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Roll call was taken and a quorum was present. Members were compliant with Covid 19 preventative measures wearing masks and/or staying a minimum of 6 feet apart.

Members present: Jason Asbury, Jim Dodrill, Marnie Edwards, Ron Foster, David Hobba, Bryan Hoylman, David Mills, Jacob Pack, Steven Perry, and Glenn Yeager.

Members absent: Vic Mays, David Meadows, and Thor Meeks.

Staff present: Timothy Smith, Melissa Sargent, and Kathy Hicks.

Others present who signed in were: Linda Tennant.

CITIZEN CONCERNS

There were no concerns.

MANUFACTURED HOME ON BEECH STREET, HURRICANE

This item was resolved prior to the meeting. No discussion was necessary. The home has been removed and no current violation exists.

STATUS OF TEXT AMENDMENT PROPOSALS

Text Amendments that were discussed and unanimously approved during the Teleconference Planning Commission Meeting on April 21, 2020 were denied by a 2-1 vote at the Putnam County Commission meeting. It was noted that the County Commission Meeting was under a time restraint and that Text Amendment votes were affected. It was suggested that staff should speak with Commissioner Skidmore and Brian Ellis regarding the Text Amendment Proposals. After a short discussion, it was decided to revisit the Text Amendment Proposals at a later date and possibly call for a December meeting.

TIME ALLOWED FOR DEVELOPMENT PERMIT COMPLETION

Ron Foster requested a discussion regarding the time allowed for the completion of a project requiring a development permit. The time allowed varies according to the type of approval. Different situations with approvals were discussed by several members of the commission. A suggestion was made to decide on a time frame for a re-evaluation to decide if a project is moving along as it should or if there are extenuating circumstances that would call for an extension or a rejection. Members decided to discuss this item at a future meeting.

VIOLATIONS

There was no report.

MONTHLY REPORTS

Timothy Smith presented the monthly report summarizing the building/zoning permit approvals. The monthly report will be more detailed in the future. A report will include the date the permit applications are received and the approval date.

STAFF REPORT

Timothy Smith reported that Lisa Powell had resigned in March and has taken a new position. Kathy Hicks has been hired as Administrative Planner replacing Lisa. Patricia Usher resigned in July and the position is being advertised presently. One resume has been received so far. The ad will run through July 31, 2020. We will be hiring sometime in August. We welcome Kathy to our staff and send many thanks to Lisa and Patricia for their years of service.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Timothy Smith mentioned some of the new businesses opening/moving into Putnam County:

- Kroger - Remodel
- Huntington Federal Credit Union
- Dunham Sports
- Planet Fitness
- Starbucks
- CAMC – Building a 50,000 sq. ft. building on Teays Valley Road.

Motion was made and seconded to adjourn. Motion carried unanimously. The meeting was adjourned at 7:31 p.m.

Respectfully submitted,

Signed: Timothy M. Smith, Timothy Smith, Planning Director

Attest: [Signature], Presiding Officer

Minutes were approved: August 18, 2020