

**PUTNAM COUNTY PLANNING COMMISSION**  
**Tuesday, July 24, 2018 7:00 p.m.**  
**Putnam County Courthouse**  
**Courtroom Room 202**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Action on June 26, 2018 Minutes**
- V. PCDA Report**
- VI. Citizen Concerns**

PUBLIC HEARING	VOTING PROCESS - SUBDIVISIONS	VOTING PROCESS - OTHER
1) President opens Public Hearing 2) Disclosures of Conflict 3) Staff presents summary 4) Applicant/Developer comments 5) Public comments 6) President closes or recesses public hearing	If Public Hearing is closed, Deliberate, Motion and Vote on: 1) Acceptance and/or Classification of Subdivision 2) Proposed Variance 3) Proposed Resolution	If Public Hearing is closed, Deliberate, Motion and Vote on Request
<b>ATTENTION PUBLIC</b> All comments should be directed to the Planning Commission. Please request to be recognized by the President of the Planning Commission prior to public comments. The public hearing is held to receive comments and is not a forum for debate. Please limit comments to five (5) minutes or less.		

- VII. Open Meeting Policy**
- VIII. Violations**
  - Stamper's Jewelry
  - The Paint Store
  - Fruth Pharmacy
- IX. Administrative Subdivision Report for June**  
**Minor and Exempt Subdivisions**

**Mark Purdy – Harmon's Creek Road, Poca – 2 lots; 3.18 & 2.43 acres**  
**Stephen Richardson – Manilla Creek, Poca – 2 lots; 17.73 & 17.73 acres**  
**Timothy Caldwell – Harmon's Creek Road, Poca – 1 lot; 6.30 acres**

**Plat from deed - 3**  
**Merger – 2**  
**Boundary Change -1**

**TOTAL APPROVALS: 9**

- X. Financial Report for June**
- XI. Monthly Reports for June**
- XII. Staff Report**
- XIII. Old Business**
- XIV. New Business**
- XV. Adjournment**