

PUTNAM COUNTY PLANNING COMMISSION
Tuesday, September 25, 2018
Putnam County Courthouse Courtroom 202

MINUTES

The Putnam County Planning Commission met on Tuesday, September 25, 2018 at the Putnam County Courthouse, Second Floor Courtroom, Room 202.

John Dill, president, called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Roll call was taken and a quorum was present.

Members present: Jason Asbury, Scott Chambers, John Dill, Jim Dodrill, Ron Foster, David Hobba, Bryan Hoylman, Vic Mays, David Meadows, Thor Meeks, Steve Perry, and Greg Williamson.

Members absent: Sarah McCallister, David Mills, and Jacob Pack.

Staff present: Timothy Smith, Melissa Sargent, Patricia Usher, and Lisa Powell.

Others present who signed in were: Greg Fox and T.J. Summers.

APPROVAL OF MINUTES

The minutes of the August 28, 2018 meeting were reviewed. Motion was made by Ron Foster and seconded by Bryan Hoylman to approve the minutes as presented. The motion carried unanimously.

PCDA REPORT

Ron Foster reported Tasty Blend Foods is compiling financing packages for County Commission approval.

CITIZEN CONCERNS

There were no concerns.

LIBERTY PARK MAJOR SUBDIVISION

Four S Development, LLC, requested preliminary plat approval for Liberty Park major subdivision, a two (2) lot, commercial major subdivision located on Liberty Park Drive (CR-33/1), Hurricane, WV (Tax Map 213, Parcel 3) and zoned "C-2" High Density Commercial.

Public Hearing

John Dill opened the public hearing for Liberty Park major subdivision, a two (2) lot, commercial major subdivision located on Liberty Park Drive (CR-33/1), Hurricane, WV (Tax Map 213, Parcel 3) and zoned "C-2" High Density Commercial.

Disclosure of Conflict

Jason Asbury and Ron Foster disclosed a conflict of interest, recused themselves, and left the meeting.

Staff presented the Summary, a copy of which is attached and made a part of these minutes.

Applicant comments: T. J. Summers stated the subdivision was requested in order to develop a hotel on the site.

Public comments: There were no comments.

There being no further questions or comments, John Dill closed the public hearing and reconvened the regular meeting.

Deliberation and Action

Discussion ensued with a question and answer session.

Motion was made by Vic Mays and seconded by Thor Meeks to accept and classify Liberty Park as a major subdivision. The motion carried unanimously.

Motion was made by Jim Dodrill and seconded by Greg Williamson to approve, without conditions other than those in the resolution, Liberty Park Subdivision. The motion carried unanimously.

Motion was made by Jim Dodrill and seconded by Greg Williamson to accept and approve Resolution 18-07. The motion carried unanimously.

Before the violations report was presented, John Dill commented on the contentious nature of the August meeting due to public input as well as the differing opinions of board members. Mr. Dill offered a verbal apology to Jim Dodrill for speaking out of turn while Mr. Dodrill had the floor during last month's meeting. Additionally, Mr. Dill encouraged board members to be prepared by reading the packets, visiting sites, and preparing questions before each meeting. Mr. Dill further commented that Sarah McCallister was extremely prepared for last month's meeting and he would like to see other members do likewise in preparing arguments - especially for the "hot topic" agenda items.

VIOLATIONS REPORT

Valley Car Wash – Staff reported that a representative of Valley Car Wash had contacted the office and submitted an email stating that he would comply with the county regulations.

Boost Mobile – Staff presented the summary, a copy of which is attached and made a part of these minutes, and stated the business remained in violation.

Motion was made by Ron Foster and seconded by Greg Williamson to forward a letter to the prosecuting attorney for further action. Motion carried unanimously.

City National Bank - Staff presented the summary, a copy of which is attached and made a part of these minutes, and stated the business remained in violation.

Motion was made by Ron Foster and seconded by Greg Williamson to forward a letter to the prosecuting attorney for further action. Motion carried unanimously.

ADMINISTRATIVE SUBDIVISION REPORT

Staff presented a summary of the administrative subdivision approvals for August. There were no questions or comments.

FINANCIAL REPORT

Due to fiscal year-end procedures, there was no report.

MONTHLY REPORTS

Staff presented the monthly reports for August summarizing the building/zoning permit approvals.

STAFF REPORT

Staff reported there is an agenda for the October 23 meeting.

OLD BUSINESS

Staff gave an update on Stamper Jewelry and stated the business remains in violation. It was further reported that the Board of Zoning appeals had tabled a decision regarding The Paint Store variance request for roof signage. Additionally, staff reported on the county attorney’s decision regarding the presentation and reading into the record of each summary on the agenda. Each summary must be read in its entirety due to separate public hearings.

John Dill reported the Ordinance Review Subcommittee had no scheduled meetings and was waiting on corrections by staff for Article 650 – Setback Requirements.

John Dill appointed Jim Dodrill to the Ordinance Review Subcommittee.

NEW BUSINESS

There was no further new business to discuss.

ADJOURNMENT

Motion was made and seconded to adjourn. Motion carried unanimously. The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Signed: _____, Lisa Powell, Secretary

Attest: _____, Presiding Officer

Minutes were approved: _____